

**TOWN OF BARRINGTON, RI**  
**APPLICATION FOR SIGNAGE REVIEW**

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Applicant: \_\_\_\_\_

Name of Business/Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Street Location of Property: \_\_\_\_\_

Assessor's Plat: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Zoning: \_\_\_\_\_

Current Use: \_\_\_\_\_

Description of Proposed Signage:

Type of Signage (check): Projecting \_\_\_\_ Flush Wall \_\_\_\_ Freestanding \_\_\_\_ Directory \_\_\_\_  
Awning \_\_\_\_ Other \_\_\_\_\_

Dimensions: *Sign Area:* \_\_\_\_ by \_\_\_\_ *Freestanding signs:*  
*Height (ground to top of sign):* \_\_\_\_  
*Distance from property line/sidewalk:* \_\_\_\_

Size of letters and logo: \_\_\_\_\_

Materials: \_\_\_\_\_

Type of Illumination: \_\_\_\_\_

Name of Sign Designer/Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Primary Project Contact (Applicant, Sign Contractor, Attorney)

Name \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*Please see appropriate checklist for submission requirements and current fee schedule for filing fee.*

## ***CHECKLIST FOR SIGN REVIEW\*\****

***Name of Application:*** \_\_\_\_\_

***Site Address:*** \_\_\_\_\_

1. \_\_\_\_\_ Completed Application Form
2. \_\_\_\_\_ Color photograph or legible color copy of the existing building and/or site showing location of proposed sign on the building or on the site in relation to the street/property line.
3. \_\_\_\_\_ Location on site if free-standing sign, with dimensions from property line and building indicated and proposed plantings at base of sign, or type of mounting and building placement if flush-wall or projecting sign.
4. \_\_\_\_\_ Drafted scaled sign details (with scale as appropriate) including all dimensions, type of material, lettering type and size and logo.
5. \_\_\_\_\_ Colors of proposed sign, including provision of color samples.
6. \_\_\_\_\_ Manufacturer's catalogue specifications and associated details for proposed illumination.
7. \_\_\_\_\_ Letter from property owner / landlord consenting to sign installation. (If applicable)
8. \_\_\_\_\_ Current filing fee.

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***\*\*8 sets of all of the above items must be submitted to Town at least seven (7) calendar days prior to the Technical Review Committee meeting date to be placed on that meeting's agenda.***