

ADDENDUM NUMBER 1 TO TOWN OF BARRINGTON, RI REQUEST FOR PROPOSALS
HAZARD MITIGATION PLAN UPDATE

Date this Addendum Issued: Monday, March 23, 2015

From: Philip Hervey, Town Planner, Barrington, RI  3-23-15
283 County Road, Barrington, RI
(401) 247-1900 x347 (office)
phervey@barrington.ri.gov (e-mail)

Posted 3/23/15 on Town website: <http://www.barrington.ri.gov/topics/govbids.php>

-BEGIN ADDENDUM-

1. GENERAL INSTRUCTIONS:

- This Addendum constitutes an integral part of the above-referenced Request for Proposals and shall be read in conjunction with the RFP.
- Where inconsistent with the original RFP, or any subsequent Addendum, this Addendum shall govern.
- It is the responsibility of all Proposers to conform to this Addendum.
- Unless specifically changed herein, all other requirements of the RFP shall remain in full force and effect and can only be modified if in writing.

2. PURPOSE OF THIS ADDENDUM: Address questions submitted to the Town regarding this project; amend RFP

3. QUESTIONS AND RESPONSE

1. **What is the weighting or points system that will be assigned to the selection criteria described in the RFP?**

RESPONSE: The criteria will be weighted as follows:

- A. Quality of proposed scope of work – Base Bid (50 points)
- B. Specialized experience and technical competence of the Consultant and assigned staff relative to the task requirements outlined in this RFP. (25 points)
- C. Assignment of sufficient staff to assure timely and satisfactory completion of the project. (10 points)
- D. References reflecting the previous work experience of the project team and satisfactory accomplishment of contract responsibility. (15 points)

- 2. Will the Town be willing to contract the Base Scope on a Fixed Fee basis instead of the Cost Plus Fixed Fee basis stated in the RFP?**

RESPONSE: The contract for the Base Scope shall be on a Fixed Fee basis.

- 3. The RFP states the Town Planner “will take the lead role in drafting the Hazard Mitigation Plan update.” Are we correct to assume that this means the Town Planner will be responsible for making the necessary edits to the plan document for the update and compiling/incorporating comments received from the Committee?**

RESPONSE: This is correct.

-END ADDENDUM NO. 1-